

City of Seymour

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274
Phone: 812-522-4020

MINUTES
BOARD OF PUBLIC WORKS
March 27, 2025
George Green Council Chambers, Seymour City Hall
Virtual Option Available

- A. Call to Order
- B. Those Present: Mayor Matt Nicholson, Clerk/Treasurer, Brad Lucas, Dave Earley, Darrin Boas, Fire Chief Eric Roll, Police Chief Greg O'Brien, Mayor Admin Jane Hayes, DPW Director Chad Dixon, Parks Tracey Cole, 2nd Deputy Melissa Herndon, WPC Director Jarin Gladstein, WPC Assistant Director John Watson, Parks Floyd Amburgey, Public Information Specialist January Rutherford, WPC Corey Cane, Cindy Lucas, and Jerri Wells.
- C. On a motion by Mr. Earley, seconded by Mr. Lucas, the minutes from the 3/13/25 meeting were approved.
- D. Public Hearing – none to report
- E. Old Business – none to report
- F. New Business
 - A. The Mayor presented a request for the Farmer's Market lot for:
 - Spudbank – April 3, 10, 17, 24, from 11a-2p. On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.
 - Chick Fil A - April 4, 7, 11, 14, 18, 21, 25, 28, from 11am to 1pm. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
 - B. The Mayor presented a special request from Trinity United Methodist Church.
 - 4/12, from 9:30 am to 10:30 am, alley closure between Brown and Laurel for an Easter egg hunt in the Sunright parking lot. On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.
 - 4/26, Crossroads Acoustic Fest at the Copper Top, reserve 3 parking spots on Indianapolis Ave Friday 4/25, from 6 pm to 11pm, and Saturday 4/26, from 8am until 11pm. On a motion by Mr. Lucas, seconded by Mr. Earley, this motion was tabled so it could be understood why on Indianapolis Ave vs. the K of C parking lot.

- D. The Mayor presented a Mobile Food Vehicle permit for I Heart Cookies Co. All paperwork was in order, so on a motion by Mr. Earley, seconded by Mr. Lucas, the permit was renewed.
- E. The Mayor presented an Itinerant Merchant License request for Country Fresh Farms Inc. This is to set up at Tractor Supply parking lot from 4/16 – 4/18. This raised some additional discussion regarding revamping food truck and itinerant permits by the Retail Development Committee on City Council. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
- F. Activity Director Tracey Cole from Parks and Rec presented:
- a. Crossroads Reservation Requests:
 - i. WJAA Bustock – August 9th, from 3 pm – 11 pm.
 - ii. Jackson County United Way Day of Caring – May 13th, 7:15 am to 9:30 am.
 - iii. Jackson County Chamber of Commerce Summer Picnics
 1. On a motion by Mr. Earley, seconded by Mr. Lucas, the Crossroads requests were approved.
- G. WPC Assistant Director Doug Gregory presented a request to purchase (lease) a new Street Sweeper. 3 different brands/models were tested. They are requesting a 5-yr lease on the Bucher model (lowest bid), and trading in the Global unit for \$40K. The lease option is due to extensive costs and repairs to these machines. On a motion by Mr. Earley, seconded by Mr. Lucas, the lease was approved.
- H. DPW Director Chad Dixon shared the following:
- a. The 4th and O'Brien drawings that were given to O'Mara were incorrect and have since been corrected. Work is moving forward.
 - b. O'Mara is working on Springer Rd which is part of CCMG project.
 - c. Seymour Shine – April 7 -11th. The County is again helping this year with an employee and truck.
- I. Clerk/Treasurer Boas presented the following Sewer adjustments:
- | | |
|--------------------------|----------------------------------|
| 1. Scott Muncy Jr. | 1112 Washington Ave. |
| 2. Darion Swaney | 811 E 4 th St Rd. #27 |
| 3. Denny & Cynthia Oakes | 329 E. Laurel St. |
| 4. Hill Top Trailer Park | 115 S. O'Brien St. |

All requests met the requirements for an adjustment, on a motion by Mr. Lucas, seconded by Mr. Earley, the adjustments were approved.

G. Miscellaneous Business

- Signatures needed for an electronic vote for a 20 yrd dumpster on Western Parkway that was approved.
- Schneck request for their 5k on May 3rd, starting at the grassy lot in front of the Farmer's Market parking lot. Will follow the same route at the Jingle all the 5K. Requesting police lead the event and block streets when needed. On a motion by Mr. Earley, seconded by Mr. Lucas, the Schneck 5K was approved.
- Food Truck license renewal for Tropical Snow. All paperwork was in order. On a motion by Mr. Earley, seconded by Mr. Lucas, the renewal was approved.
- Food Truck license renewal for Humble Joe's Coffee trailer. All paperwork was in order, so on a motion by Mr. Lucas, seconded by Mr. Earley, the renewal was approved.
- Street Cut request by Lawyer's Excavation at 214 S. O'Brien to repair a low spot in the area of a water main break from a year ago. First or second day in April, the weather permitting. On a motion by Mr. Lucas, seconded by Mr. Earley, the cut was approved.
- The Mayor shared a thank you note from the High School for the police officers who worked the Semi State basketball game and their professional handling of some unruly guests. Good job SPD!
- And....Welcome back January Rutherford!

On a motion by Mr. Lucas, seconded by Mr. Earley, the meeting was properly adjourned.

Mayor Matt Nicholson

Attest: Darrin Boas, Clerk/Treasurer