

City of Seymour

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274
Phone: 812-522-4020

MINUTES
BOARD OF PUBLIC WORKS
January 23, 2025
George Green Council Chambers, Seymour City Hall
Virtual Option Available

- A. Call to Order
- B. Those Present: Mayor Matt Nicholson, Clerk/Treasurer Darrin Boas, Dave Earley, Public Information Specialist January Rutherford, 2nd Deputy Melissa Herndon, 1st Deputy Nancy Pulsford, City Engineer Bernie Hauersperger, Fire Chief Eric Roll, Police Chief Greg O'Brien, DPW Admin Lori Hubbard, Mayor Admin Jane Hayes, DPW Director Chad Dixon, Parks Director Chad Keithly, Parks Activity Director Tracey Cole, HR Director Dawn White, WPC Director Jarin Gladstein, WPC Assistant Director Doug Gregory, Transit Director Taylor Wyatt, Assistant Fire Chief Anthony Walker, Assistant Police Chief John Watson, HWC Representative Craig Luedeman, Building Commissioner Jeremy Gray, Parks Willie Reinhart, WPC Chris Voss, Parks Joe Williams, Parks Rick Phillips, Parks Collin Hubbard, and Parks Kerry Bevers.
- C. On a motion by Mr. Earley, seconded by the Mayor, the minutes from the 1/09/25 meeting were approved.
- D. Public Hearing – none to report
- E. Old Business – none to report
- F. New Business
- A. The Mayor presented the following Handicap Parking Place for approval:
- James Sauerheber
- On a motion by Mr. Earley, seconded by the Mayor, the renewal was approved.
- B. The Mayor presented a request for the Farmer's Market lot for Spudbank, for Feb. 6, 13, 20, 27, from 11 am to 2pm. On a motion by Mr. Earley, seconded by the Mayor the request was approved.
- C. The Mayor presented a request for the Farmer's Market lot for Parking Lot Pickers annual event, April 26th, from 7am to 3 pm. They are requesting Picnic Tables, Trash Toters, a banner placed along Hwy 50

with Hospital approval, and at least 12 Safety cones. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

D. The Mayor presented the following food truck license renewals:

- Helados Don Pablo (issues corrected from last Board of Works)
- Java Goat
- The 250 Grill

All paperwork was in order. On a motion by Mr. Earley, seconded by the Mayor, the renewals were approved.

E. The Mayor presented a Mobile Food Truck application for El Sabor Latino, Rosario Roblero and Nayelia Galicia Jimenez. All paperwork was in order, excluding the actual Retail Merchant Certificate. On a motion by Mr. Earley, seconded by the Mayor, the application was approved pending receipt of the Retail Merchant Certificate.

F. The Mayor spoke on behalf of the Freeman Municipal Airport, requesting the building permit fee be waved for the upcoming hanger project. Jeremy spoke on this and shared it is past practice to do this for City projects. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

G. The Mayor presented a ground maintenance agreement for the Welcome sign on Hwy 50 by I 65. This is a renewal from the existing provider, and costs are in line with last year's (\$13,148). On a motion by Mr. Earley, seconded by the Mayor, the agreement was approved.

H. WPC Assistant Director Doug Gregory requested board approval for a new truck, a 2024 crew cab, 4x4, ¾ ton Chevy with utility bed from Bob Poynter for \$62,500, as they were the low bidder. This was in their capital plan for 2025. The Mayor clarified with Doug this was a replacement vehicle. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

I. City Engineer Bernie Hauersperger shared the following:

- Amendment # 3 totaling \$11,650 for additional Engineer services on West 2nd St due to issues with utilities. After some discussion, on a motion by Mr. Earley, seconded by the Mayor, the amendment was approved.
- Supplemental Inspection Agreement from HWC for \$28,000 for additional required work on the 4th and O'Brien project, due to delays, required fence installation, and a handrail. On a motion by the Mayor, seconded by Mr. Earley, a motion to table this request pending a more detailed breakdown of costs was approved.

- Presented a Proposal for FPBH to coordinate, design, and construction administration and inspection for the 2025-1 CCMG paving project. Total cost of the proposal was \$234,000. The Mayor requested an amendment to the proposal where FPBH would absorb and “missed or obvious” items that result in change orders that should have been caught when developing the proposal. Bernie said he would address the concern and resubmit
- Bernie and Chad Dixon touched on the 2nd St. project and the Transfer station, then requested the building permit fee for the new transfer station at 676 4th Ave be waved. On a motion by Mr. Earley, seconded by the Mayor, the request to wave the fee was approved.

e. Clerk/Treasurer Boas presented the following sewer adjustments:

- | | |
|--------------------|-------------------------|
| 1. Chad Harper | 99 Kimberly Ave |
| 2. Clayton Wetzel | 737 Maple Ave |
| 3. Jennifer Wetzel | 3509 St. Andrew’s Place |
| 4. Adrian Sigüero | 410 N. Vine St. |
| 5. Jeff Ollis | 3501 Queen’s Way |

As the request met the requirements for an adjustment, on a motion by Mr. Earley, seconded by the Mayor, the adjustments were approved.

- Mr. Boas also entered into the record 2 Curb/Street cuts that were approved via email vote due to the timing of the requests.

Miscellaneous Business

- Clerk Treasurer Boas shared details about the Property Liability and Casualty insurance renewal 2/1/2025. Had the City asset structure not changed, we would have had a 4.9% increase over the prior year. But, due to the addition of the Splash pad, vehicle additions and updates, we are looking at an 8.3% increase. Mr. Boas asked for approval for the renewal. On a motion by Mr. Earley, seconded by the Mayor, the renewal was approved.
- Mr. Boas also shared financial results from the prior year (Annual Report will be in this Saturday’s Tribune) and concerns moving forward. For 2024, revenues grew 9.4%, while expenses grew 10.6%. Mr. Boas shared he was concerned with this trend, and had we not had a good year in interest revenue, expenses would have exceeded revenue. Additional concerns were shared with the outlook on property and income tax revenues, and potential additional expenses on the horizon.

- The Mayor shared the following anniversaries:
 - o Cameron Shoemaker 5 yrs
 - o Mitchell Flynn 5 yrs
 - o Jarin Gladstein 5 yrs
 - o Chris Voss 15 yrs
 - o Willie Reinhart 15 yrs (and retiring!)

Thank you for your service!

- The 250 grill requesting to be at the K of C parking lot 3/13 from 5:30pm to 9:30 pm for the Muscatatuck Ducks Unlimited Banquet. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

On a motion by Mr. Earley, seconded by Mr. Lucas, the meeting was properly adjourned.

Mayor Matt Nicholson

Attest: Darrin Boas, Clerk/Treasurer