

City of Seymour

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274
Phone: 812-522-4020

MINUTES BOARD OF PUBLIC WORKS June 28, 2024

George Green Council Chambers, Seymour City Hall
Virtual Option Available

A. Call to Order

B. Those Present: Mayor Matt Nicholson, Clerk/Treasurer Boas, Brad Lucas, Dave Earley, Mayor Admin Jane Hayes, Parks Admin Emily Goens, Parks Department Star Program Director Tracey Cole, Jared Reedy with the Tribune, Assistant Fire Chief Anthony Walker, FPBH Josh Shaw, 2nd Deputy Melissa Herndon, HR Dawn White, Assistant Police Chief John Watson, Mayor Admin Jane Hayes, WPC Director Jarin Gladstein, WPC Assistant Director Doug Gregory, DPW Director Chad Dixon, Building Commissioner Jeremy Gray, Joe Fagan, Harold Hutchinson, Carrie Miller, and Public Information Specialist January Rutherford.

C. On a motion by Mr. Earley, seconded by Mr. Lucas, the minutes from the 6/13/24 meeting were approved.

D. Public Hearing – none to report

E. Old Business – none to report

F. New Business

1. The Mayor presented a request by the Humane Society for the Jackson County Dog Show, from 9am to 11am Aug 24th at the Keach Parking lot. They are also requesting bleachers, the watering trough, and a taped off judging section. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.

2. The Mayor presented the annual Octoberfest request, starting October 1st at 6 pm to October 7th at 3am. Requests include:

- Road closures the length of the festival
- Saturday parade route and possible changes to it due to construction.

- Carnival 8am Sept 29th to 8 am Oct 6th with parking lot closure, SPD removing cars, if necessary, with rides beginning Oct. 2nd.

- On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.

- The Octoberfest 5K run/walk 8 am to 9:30 am, October 6th with police support at 6th St. and Community Dr. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.

3. The Mayor presented a request for Quality Roofing Services from 7:30 am to 10:30 am on July 15 and 29th, at 120 N. Chestnut. They will need to close the first 6 parking places for their boom crane. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.

4. The Mayor presented a request for a food pantry box at IHC on St. Louis Ave. This was discussed at the last meeting and is about a 3'x3' elevated cabinet. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved, with a review scheduled for the end of the year.

5. The Mayor presented the annual service agreement between the City and the Humane Society of Jackson County, Inc. The Mayor shared he had a good meeting with Humane Society regarding some concerns that they are addressing. On a motion by Mr. Earley, seconded by Mr. Lucas, the renewal was approved.

6. The Mayor presented a Mobile Food Truck Operating License request for Taqueria Don Chuy Mobile Unit 3, owned by Jesus Zuniga. All paperwork was in order, so on a motion by Mr. Lucas, seconded by Mr. Earley, the license was approved.

Parks Department

A request that was tabled 6/13/24) was made by Pedro Migue to set up a tent and sell Tacos and Sodas at a basketball tournament July 6th from 8am to 7 pm at Shield's Park. Mr. Migue has a food truck but is licensed to sell Ice Cream and Coffee drinks, not Tacos. It was the recommendation from the Parks to only allow the permitted food truck items they were approved for. On a motion by the Mayor, seconded by Mr. Earley, the request to only allow the Food Truck permit items to be sold was untabled and approved.

A request for the use of Crossroads Park, Sept. 26th from 4-8:30 pm for a Suicide Prevention and Mental Health Awareness Community Event was presented. On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved pending park board approval.

City Engineer

- Josh Shaw from FPBH shared the results of the CCMG bids opened yesterday. Low bid was Dave O'Mara, and the notice of award was signed by the Mayor.
- Chad Dixon shared the 4th and O'Brien round-a-bout was about 50% complete, then right of way (property purchases) is moving forward on South O'Brien.

Miscellaneous Business

- The Mayor presented a request from 4LittleBordsLLC for dumpster placement at 210 W. 2nd St. The request runs from now until 7/31/24. On a motion by the Mayor, seconded by Mr. Lucas, the permit was approved.
- The Mayor shared a letter Police Chief O'Brien submitted to the State for the class 1 disability approved at the last BOW meeting.
- The Mayor presented the updated Midnight Run map requested from the last BOW meeting.
- The Mayor shared the request to approve an amendment from a 2022 HWC contract that was not completely fulfilled regarding the City Pool. It is requested to use the remaining funds (\$7200) approved for this contract to complete the contract with HWC. On a motion by the Mr. Lucas, seconded by Mr. Earley, the request was approved.
- The Mayor presented a new food truck permit for Jose Garcia Serrano. All paperwork was in order, so on a motion by Mr. Earley, seconded by Mr. Lucas, the permit was approved.
- The Mayor presented a request for use of a lift at the Veslage building and blocking off parking spaces on Chestnut. This was approved via email, it just needed to be on record.
- Doug Gregory shared a proposed One-Time Construction Credit/Rebate for Stormwater for review of the board. It will be reviewed and discussed later.
- Carrie Miller presented a request for the Farmer's Market to place a Port-a-Pot in the Northwest most parking place. It would be zip tied shut when not in use and cleaned weekly. It would remain until the Market season ended. She continues to get quotes, looking for an ADA unit. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
- The Mayor shared the following anniversaries:
 - o John Ahlbrand – 10 yrs
 - o Marshall Claycamp – 5 yrs
 - o Joseph Fagen – 5 yrs
 - o Harol Hutchinson – 5 yrs

Thank you for your service!!

On a motion by Mr. Earley, seconded by Mr. Lucas, the meeting was properly adjourned.

Mayor Matt Nicholson

Attest: Darrin Boas