

City of Seymour

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274
Phone: 812-522-4020

MINUTES
BOARD OF PUBLIC WORKS
March 23, 2023
George Green Council Chambers, Seymour City Hall
Virtual Option Available

A. Call to Order

B. Those Present: Mayor Nicholson, Clerk/Treasurer Boas, Dave Earley, Attorney Chris Engleking, January Rutherford, Jane Hayes, Fire Chief Brad Lucas, Police Chief O'Brien, Parks and Rec Tracy Cole, HR Director Dawn White, Assistant Park Director Chad Keithly, 2nd Deputy Melissa Herndon, 1st Deputy Nancy Pulsford, Building Commissioner Jeremy Gray, Engineer Bernie Hauersperger, and Erika Malone from the Tribune.

C. On a motion by Mr. Earley, seconded by the Mayor, the minutes from the 3/9/23 meeting were approved.

D. Public Hearing – none to report

E. Old Business – none to report

F. New Business

- I. The Mayor presented a request by Chick-fil-A of Columbus for April 3,7,10,14, 17,21,24, and 28 from 11 am – 1 pm for use of the Farmer's Parking Lot. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- II. The Mayor presented a request by SnoBiz for the Farmer's Parking Lot on April 3,10,17,24 from 6 am to 10 am, and April 7,14,21,28 from 4 pm to 8 pm. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- III. The Mayor presented a request for the Seymour Area Farmer's Market Summer Market from May 28 – August 27, Saturdays 8 am to noon, Wednesdays 8 am to noon, May Wednesdays 9 am to noon, September and October Wednesdays and Saturdays 9 am to noon, May 13th 9 am to noon, and September 2 8 am to noon. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

- IV. The Mayor presented a request for use of the Lynn Hotel Parking lot (first event for this lot) by SnoBiz on May 4, 11, 18 and 25, along with This Old Guitar providing a band from 4 to 8 pm. On a motion by Mr. Earley, seconded by the Mayor the request was approved.
- V. The Mayor presented a request for the B&O Railroad Parking Lot for a cookout by St. John Sauer's Church from Noon to 8 pm on April 1. They will utilize 3 parking places and service will be in the Knight's of Columbus building. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.
- VI. The Mayor presented a request for a car Show and Charity event for the Arby's Foundation on April 22, from 11 am to 5 pm in the B & O Parking Lot. Electric and Barricades will be needed, and a food booth will be present. On a motion by Mr. Earley, seconded by the Mayor, the event was approved.
- VII. The Mayor presented the following Food Truck Operating Permit renewals:
- a. Stag's Mobile Kitchen – Chris Smith
 - b. Kona Ice of Brown County Mini – Jason & Pamela Hilgeman
 - c. Kona Ice of Brown County – Jason & Pamela Hilgeman
 - d. Kovener's Korner – Nicholas Kovener
 - e. Sati Babi – Martin Miranda
 - f. Auntie Anne's – Samantha Hardesty
- All paperwork was in order, on a motion by the Mr. Earley, seconded by the Mayor, the renewals were approved.
- VIII. City Engineer Hauersperger covered the CCMG 2022 – and potential change orders coming due to surprises found once digging begins. It is still expected to come within budget. Bernie also discussed the house the City purchased at 310 N. O'Brien and the forthcoming structure removal.
- IX. Assistant Parks Chad Keithley presented the MOU for the IDOH grant for signature that allows a \$946K investment in new playground in area parks. The City Attorney has reviewed, on a motion by Mr. Earley, seconded by the Mayor, the grant was approved to sign.
- X. The Mayor discussed a new Food Truck Program at Shield's Park, first Saturday of each month, from 4pm until dusk, approximately 5 + food trucks will set up and pay a nominal fee as a fundraiser for the Parks and Community event. Park's board has already approved. On a motion by the Mayor, seconded by Mr. Earley, the program was approved.
- XI. Clerk Treasurer Boas presented the following Sidewalk/Curb cut requests:

- a. Summer Heating and Cooling 726 Polley Dr.
- b. Francisco Domingo 620 S. Jackson Pk Dr.
- c. Shelby Gravel 525 Circle Street

All were approved/reviewed by Jeremy Gray, so on a motion by Mr. Earley, seconded by the Mayor, the cuts were approved.

XII. Clerk/Treasurer Boas presented the following requests for Sewer Bill Adjustments:

- A. Steve White 317 N Walnut St
- B. Judy Spaulding 801 W Brown St
- C. Joel Garcia 703 E Brown St
- D. Kathy Dillman 33 Kimberly Ave
- E. Alex Schepman 825 W 6th St.
- F. Jesse Guy 513 Beech St

As all the requests meet the approved requirements, on a motion by Mr. Earley, seconded by the Mayor, the sewer adjustments were approved.

G. Miscellaneous Business

i. The Mayor presented a request by Lola's Kitchen to set up in the Farmer's Parking Lot on 3/29, 4/5, 4/13, 4/19, 4/26, from 11 am to 6 pm. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

II. The Mayor presented a request by Kyle McIntosh to put a mural on the SW Corner of the Burkart Blvd retaining wall. Cost to the City will be approximately \$3000, the City will review and approve Kyle's design prior to installation. The City will power wash and prime the concrete wall. Completion date of 10/3/23. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

III. The Mayor presented a request by Auntie Anne's to set up at the Farmer's Lot on 4/7 from 11 am to 6 pm. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

IV. The Mayor presented a request for a handbill permit by Hoosier Hills HVAC to place doorhangers over the next 3 months. On a motion by Mr. Earley, seconded by the Mayor, the request was approved.

V. The Mayor presented 2 bids for the replacement of the Farmer's Market Canopy Awning, one at a cost of \$30k, the second at \$13K. The \$13K was approved via email vote, and work has begun.

VI. The Mayor presented 2 – 5 yr service awards to Brent Hurt and Joseph Murphy. Thank you for your service!!

VII. Fire Chief Lucas presented a contract for the purchase of a new Aerial Fire Truck to replace 20yr old Ladder 3. Cost of approximately \$1.28 million, with a 22–25-month lead time. The plan is to fund through a capital bond. On a motion by Mr. Earley, seconded by the Mayor, the contract was approved pending review by the City Attorney.

On a motion by Mr. Earley, seconded by Mr. Potts, the meeting was properly adjourned.

Mayor Matt Nicholson

Attest: Darrin Boas