

Job Posting

Position: GSG Laborer (Recycle Drop-Off)
Department: Department of Public Works
Work Schedule: 7:00 AM-3:30 PM, M-F (half-hour lunch)
Supervised by: GSG Supervisor, Recycle coordinator
Date Posted:

General Duties:

- Serves as laborer for Department of Public Works.
- Performs trash/recycle removal services, including riding on or in the packer truck.
- Assist in snow removal when needed.
- Performs related duties as assigned.
- Maintain HAZWOPER certification and all training available.
- Maintain accurate Record-keeping utilizing electronic equipment and or computers.
- Operate fork-truck to move recycle materials.

Job Responsibilities:

- Must be able to work occasionally without supervision.
- Must be able to lift 50-75 lbs on a regular basis
- Serves on a 24-hour call basis for citywide emergencies.
- Must be able to read/carry out written instructions.
- Must be able to work in adverse conditions.
- Must be courteous to public patrons and educate recycling procedures at drop-off site.
- Update and maintain current signage at drop-off site everyday.
- Collect fees/payment from patrons for any fees required
- Clean and maintain city equipment at all times.
- Some Saturdays may be required.

Education Requirements:

- High School Diploma or GED required.

**Please fill out application: City Hall, 301-309 N. Chestnut, Seymour, IN EOE
The City of Seymour is a drug-free environment.**

All Internal applicants must submit a transfer form to Dawn White HR Director