

City of Seymour

City Hall 301-309 N. Chestnut Street Seymour, Indiana 47274
Phone: 812-522-4020

MINUTES BOARD OF PUBLIC WORKS August 8, 2024

George Green Council Chambers, Seymour City Hall
Virtual Option Available

- A. Call to Order
- B. Those Present: Mayor Matt Nicholson, Clerk/Treasurer Boas, Brad Lucas, Dave Earley, Mayor Admin Jane Hayes, Jared Reedy with the Tribune, Fire Chief Eric Roll, 2nd Deputy Melissa Herndon, Police Chief Greg O'Brien, Building Commissioner Jeremy Gray, Public Information Specialist January Rutherford, City Attorney Chris Engleking, 1st Deputy Nancy Pulsford, Assistant Fire Chief Anthony Walker, Brian Terrell, Marnie Dirks, DPW Admin Lori Hubbard, HR Dawn White, WPC Director Jarin Gladstein, WPC Assistant Director Doug Gregory, DPW Director Chad Dixon, and Parks Director Chad Keithley.
- C. On a motion by Mr. Earley, seconded by Mr. Lucas, the minutes from the 7/25/24 meeting were approved.
- D. Public Hearing – none to report
- E. Old Business – none to report
- F. New Business
 - a. The Mayor presented a request from Ramboll Americas Engineering Solutions, Inc.- Environmental Borings – 7a-7p Aug. 12-21 and Aug. 26-30. The area is around Summit Cleaners.
 - i. Parking right of way from 209-215 E. 2nd St. (Aug. 12-18) (no more than 2 parking spaces)
 - ii. Parking right of way at 214-216 E. 2nd (Aug. 19-21)
 - iii. Alleyway behind 107 N. Broadway and 216 E. 2nd St. (Aug. 26-30)

On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.
 - b. The Mayor presented a request from the Indiana Criminal Justice Institute Community for a Safety Fair at the Robertson Mill Parking Lot – 4p-7p, Sept. 19th.
 - i. Multiple Vendors/Organizations Participating in Community Wide Safety Fair to promote child passenger safety. This is in conjunction with Schneck.

On a motion by Mr. Lucas , seconded by Mr. Earley, the request was approved.

- c. Brian Terrell presented a request from AISIN USA Mfg. Inc. for their 5K Walk/Run – 9am, Oct. 26, 1665 E. 4th St.
- i. Need 25 Cones for Course – No Road Closures
On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
- d. The Mayor presented a request from Trinity United Methodist Church for their Harvest Festival Community Outreach – 3p-6p, Sept. 21, 333 S. Chestnut St.
- i. Requesting closure of South Street between Trinity and St. Ambrose (Chestnut to Carter) and Carter St. directly behind Church (South to Brown and Intersection of Carter and Brown)
 - 1. Touch a Truck Event from 3p-6p, between Trinity and St. Ambrose. All City trucks invited.
On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
- e. The Mayor presented a request for a Road Closure for a Car Show at Redeemer Lutheran Church – 8a-3p, Aug. 17.
- i. Closing North Walnut St. Between W. Sixth Street and W. Fifth Street.
 - ii. Need Six Barriers and Five Cones.
On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.
- f. The Mayor presented a request for the Oktoberfest Beer and Food Tent at Schwatzer's German Restaurant from 11a-9p, Oct. 3-5
- i. Tent will be set up on East Side of Schwatzers on the 2nd, with a portion going into Indianapolis Ave., and removing the 6th.
 - ii. Need 6 Picnic Tables and 1 Sawhorse Barricade
On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.
- g. The Mayor presented a Mobile Food Operating License request for Loncheria El Buen Amigo El Coyote LLC – Caeleb Stewart Vasquez. All paperwork was in order, so on a motion by Mr. Lucas, seconded by Mr. Earley, the license was approved.
- h. Jarin Gladstein, WPC Director presented a Task Order for Strand and Associates to review/restructure their SOP's for the lab, and update the Pre-Treatment standards for Industry permitting. Cost not to exceed \$93K. Money is budgeted. So, on a motion by Mr. Earley, seconded by Mr. Lucas, the task order was approved.
- I. Fire Chief Eric Roll was requesting to continue employment with the City under a new contract as it was time for him to retire under PERF. This is the same program we had done with former Chief Brad Lucas. On a motion by Mr. Lucas, seconded by Mr. Earley, the annual contract was approved.

- j. Darrin Boas, Clerk-Treasurer
 - i. Request for Sewer Bill Adjustments
 - 1. City of Seymour Park and Recreation, 703 N. Park St.
 - 2. Jeanette Hartsell 728 W 7th St
 - 3. Connie Swider 307 Julian Dr
 - 4. Aerial Farmer/Airport 1155 A Ave.

As all requests were within our guidelines, on a motion by Mr. Earley, seconded by Mr. Lucas, the adjustments were approved.

Miscellaneous Business

- i. The Mayor presented a request for Trunk or Treat at the Farmer's Market presented by Seymour Area Cruisers. This is an annual event, October 26th from 4 to 6 pm. On a motion by Mr. Earley, seconded by Mr. Lucas, the request was approved.
- ii. The Mayor presented a request for sidewalk/parking space closure on August 12 in front of the SIHO building for an awning installation by Brandon Goecker. On a motion by Mr. Lucas, seconded by Mr. Earley, the request was approved.
- iii. Police Chief O'Brien spoke of the hard work by DPW getting Second and Community reopen. Great job guys!
- iv. DPW Director Chad Dixon spoke of 4th and O'Brien roundabout, still hopeful for an end of August opening. There is still 1 utility to move, and some concrete work. Chad also thanked the WPC crew for use of their VAC truck, saving them a lot of dollars by doing this inhouse.
- v. A concerned citizen spoke of speeding issues around Broadway and 7th Street. She questioned the electronic speed limit sign, and perhaps a stop sign at the intersection. She also asked about sidewalk maintenance due to a large buckle in the area. Lastly, she asked about the training of lifeguards at the City Pool, and perhaps getting Red Cross training.
- vi. The Mayor spoke of the great response time by the PD dispatch group last month, the new Ordinance Administrator jumping right in, Putting in the Parks fundraiser tomorrow, and shared the value of the dementia training the City received as it help Assistant Fire Chief Walker identify and accident victim with dementia, so the PD was able to help get him back to his family. Great job!

On a motion by Mr. Lucas, seconded by Mr. Earley, the meeting was properly adjourned.

Mayor Matt Nicholson

Attest: Darrin Boas