

**Minutes**  
**BOARD OF PUBLIC WORKS AND SAFETY**  
**February 8, 2024**  
**George Green Council Chambers, Seymour City Hall**  
Virtual Option Available

**A. Call to Order**

**B. Those Present:** Mayor Nicholson, 1<sup>st</sup> Deputy Nancy Pulsford, Brad Lucas, 2<sup>nd</sup> Deputy Melissa Herndon, HR Dawn White, Building Commissioner Jeremy Gray, Parks program Director Tracey Cole, Parks Director Chad Keithley, DPW Director Chad Dixon, Fire Chief Eric Roll, Police Chief Greg O' Brien, Mayor admin Jane Hayes, City Attorney Chris Engleking, WPC Director Jarin Gladstein, Assistant WPC Director Doug Gregory, January Rutherford, Patty Tormoehlen, and Barb Barger.

**C.** On a motion made by Brad Lucas, seconded by Mayor Matt Nicholson the minutes from the meeting on January 25, 2024 were approved.

**D.** Public Hearing – None to report

**E.** Old Business – None to report

**F.** New Business

- i. The mayor presented a request by “Mark & Beth’s Smalltown Sweets” Pick-Up and Pop-up Sales – Feb 23 3p-7p for use of the Farmers Market lot. **On a motion made by Mayor Nicholson seconded by Brad Lucas, the request was approved.**
- ii. Mark & Beth’s Smalltown Sweets W/Junkyard BBQ At the Farmers Market Lot-Fundraiser-4p-7p Feb 23. **On a motion made by Mr. Lucas seconded by Mayor Nicholson the request was approved.**
- iii. Mobile Food operating License, Aaron Black, 250 Grill. **On a motion made by Mr. Lucas seconded by Mayor Nicholson the request was approved.**
- iv. Arby’s Foundation requested use of the B&O parking lot for their annual Car Show and Food Booth, from 12 – 3 pm on 4/27. They are also requesting barricades, trash and recycle

toters, and No Parking signs. **On a motion by Mr. Lucas, seconded by the Mayor, the request was approved.**

#### Special Request

- i. Mystic Moon Market Beer Garden at The Pacey Apothecary, 125 W. 2<sup>nd</sup> St. – Noon to 8p, June 15
  1. Use of Oktoberfest Stage and Additional Trash Cans
  2. Request Barricades, Trash and Recycle Totes, No Parking Signs.

**On a motion made by Mayor Nicholson seconded by Brad Lucas the request was approved**

- ii. Suicide Awareness 5K, Seymour High School, 8a-Noon, May 11
  1. Need an Officer at 6<sup>th</sup> St. and Community Dr. for Traffic Assist.

**On a motion made by Mr. Lucas Seconded by Mayor Nicholson the request was approved.**

#### WPC Department

1. Jarin Gladstein spoke asking for approval for an Amendment an Agreement for Technical Services, with Strand and Associates. The agreement would extend the current bond from 2 to 6 years.  
**On a motion made by Brad Lucas Seconded by Mayor Nicholson the request was approved.**
2. Doug Gregory asked for approval on the purchase of a backhoe. They have received three separate quotes, one from Case, CAT and John Deere Cat and Case Quotes came in at \$155,000. and \$154,000. John Deere came in at \$133,000. They would like to purchase the John Deere from Westside John Deere.  
**On a motion made by Brad Lucas seconded by Mayor Nicholson the request was approved.**
3. Doug also requested permission to purchase a truck to replace a 2014 crew cab pickup that is worn out. He received several quotes with the best quote received from Coyle Chevrolet. The truck is a double cab, the quote came in at \$66500.00 and is on the lot and ready. He would like to have permission to purchase the truck. The department has the funds to cover the cost.

**On a motion made by Brad Lucas seconded by Mayor Nicholson the request was approved.**

Bernie Hauersperger

1. Introduced a Joint use Maintenance agreement for the US 50 sidewalk/trail.  
**On a motion made by Mayor Nicholson seconded by Brad Lucas the agreement was approved.**
2. Bernie also had bids for the Park and Rec, The bids were opened @10:00. Allstar Paving came in at \$238 938.50, Milestone was \$ 284,900.00 and Dave O'Mara came in at \$279,375.00. It was decided to wait until Darrin Boas was available to review the bids and decide about awarding them and record it in a future meeting for record.
3. Bernie then requested a change from RQAW for a scope of work change on utility locations on 2<sup>nd</sup> St. between Community Dr and Pine St. adding an additional \$ 5300.00 to survey.  
**On a motion made by Mayor Nicholson seconded by Brad Lucas the additional \$5300.00 was approved.**

Nancy Pulsford then introduced requests for sewer bill adjustments:

1. Seymour Family Dentistry, 201 W Tipton St- \$1703.52
2. Rosa Bowman (Doyle Builder), 113 S Pine St \$ 1392.50
3. Zah Vaughn, 2033 Heron Dr., \$435.71
4. Chris Tormoehlen, 904 N Park St \$ 305.76
5. Carol Frische, 6763 Redbud Lane \$ 289.77
6. Kameron Phelps, 1978 Sophia Lane \$ 128.48
7. Barbara Hoene, 3527 Regents \$ 884.52

**On a motion made by Brad Lucas seconded by Mayor Nicholson the request was approved.**

**G. Miscellaneous Business**

- i. Dawn White, HR Director for the City of Seymour, requested a change for Department heads asking for an additional week of vacation on their 4<sup>th</sup> year of employment instead of waiting until 16 years for the additional week of vacation.  
**On a motion made by Brad Lucas seconded by Mayor Nicholson the request was approved.**
- ii. Jane Hayes requested additional street closures for the Solar Event.  
**On a motion made by Brad Lucas seconded by Mayor Nicholson the request was approved.**

- iii. Request for approval of Momma T's Food Truck. They have not received their Health dept permit but they are having the health department inspect it.

**On a motion made by Brad Lucas seconded by Mayor Nicholson the food truck was approved pending receipt of the Health Department Permit.**

- iv. Request by Goecker Const to Close the sidewalk on the corner of N. Chestnut St and 2<sup>nd</sup> St a digital permit it was approved 3-0. It just needed to be officially recorded.

H. Mayor Nicholson made a motion for the meeting to be adjourned, The motion was seconded by Brad Lucas and the meeting was properly adjourned.

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Matt Nicholson, Mayor

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Darrin Boas, Clerk/Treasurer